
TANZANIA PETROLEUM DEVELOPMENT CORPORATION

RFP NO. ISP-DRM-NRG/TZ/A/DB/CS21/QCBS/2025 FOR CONSULTANCY SERVICE FOR PREPARATION OF PROJECT VIDEO DOCUMENTARY AND PROGRAMME BOOKLET FOR THE INSTITUTIONAL SUPPORT PROJECT FOR DOMESTIC RESOURCES MOBILIZATION AND NATURAL RESOURCES GOVERNANCE

Invitation for Expression of Interest

1. This invitation for expression of interest follows the General Procurement Notice (GPN) for this project which was published in the UN Development Business (UNDB online) and the African Development Bank's Internet Website (www.afdb.org) on 30th November, 2017 and on the African Development Bank Group's Internet Website.
2. The Government of United Republic of Tanzania has received financing from the African Development Bank towards the cost of the Institutional Support Project for Domestic Resource Mobilization and Natural Resource Governance (ISP-DRM-NRG), and intends to apply part of the agreed amount for this loan to payments under the contract for Consultancy Service for Preparation of Project Video - Documentary.
3. The Tanzania Petroleum Development Corporation (TPDC) as beneficiary now invites eligible consultant firm to indicate interest in providing the services for Consultancy Service for Preparation of Project Video Documentary and Programme Booklet for the Institutional Support Project for Domestic Resources Mobilization: Natural Resources Governance which limited to - following tasks:
 - i. Develop the 11 concept and storyline documentary film. Conduct interviews elected participants for the film, including project financiers, beneficiaries, and members of the Project Implementation Unit. Visit 13 selected project sites and engage with beneficiaries impacted by the project activities to gather the context. The projects will be selected as follows: Dar es Salaam (1 in PURA, 2 in TRA, 1 in TPDC) Dodoma (1 in Ministry of Energy, 1 in NEEC, 1 in EWURA) and Zanzibar (1 in President Office - Finance and Planning Zanzibar, 1 in Ministry of Water, Energy and Minerals, 1 in ZURA, 1 in ZPRA, 1 in ZRB and 1 in ZPRA)
 - ◆ Develop the documentary script and storyboard to be used in the film.
 - ◆ Perform appropriate video filming and interview the project beneficiaries and stakeholders.
 - ◆ Present documentary and a programme booklet to the Project Steering or comments further guidance.
 - ◆ Produce e final long documentary film, 30-60 minutes in length, delivered on an external hard drive, along with a program booklet of no more than 20 pages
 - ◆ Produce a final short documentary film, length, delivered on: in external hard drive for publication on social media for the bank

The time line for the consultancy works is 30 non-consecutive working days.

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4. Interested consultant firm must provide information indicating that are qualified to perform the services by submitting proposal contain updated detailed CV's, methodology, work plan, description of at least two (2) similar nature and magnitude during her carrier, must indicate experience in at least two similar assignments in Tanzania or elsewhere, including name and address of the client, description of the assignment undertaken. Interested consultant firm must also submit financial Proposal in writing.
 5. You are requested to submit your written expression of interest, one original detailed Curriculum Vitae (CV) and Financial Proposal plus two copies of detailed Curriculum Vitae (CV) in writing **by 28th January, 2025** before 11:00 hours time. CV and Financial Proposal shall each be enclosed in a separate envelope and marked "Detailed CV" and " Financial Proposal" respectively. The two envelopes shall then be enclosed in a single envelope and marked **"ISP.DRM-NRG/TZ/A/DB/CS21/QCBS/2025 CONSULTANCY SERVICE FOR PREPARATION F PROJECT VIDEO DOCUMENTAR AND PROGRAMME BOOKLET FOR THE INSTITUTIONAL SUPPORT PROJECT FOR DOMESTIC RESOURCES MOBILIZATION AND NATURAL SOURCES GOVERNANCE"** and submitted to the following address

**The Secretary Tender Board,
Tanzania Petrolcum Deoclopment Corporation,
Benjamin William Micapa Towers, Tower "A",
Azikie/famineri Streets,
P.O. Box 2774,
Dar-es-Salaam,
Room number 609 on the 6th Boor**

6. The opening of CVs shall take place immediately after the deadline for submission, at the Benjamin William Mkapa Pension Towers, A", Azikiwe/Jamhuri Streets at TPDC Board Room number 601 on the 6h floor. Applying consultants are invited to attend the opening ceremony.
7. A consultant firm will be selected in accordance with the procedures set out in the Public Procurement Act No. 10 of 2123 and the Public Procurement Regulations, 2024 - Government Notice No. 518 (hereinafter called Procurement Regulations).
8. CV's shall be evaluated on the basis of the criteria show n in the Terms of Reference. Only Consultant firms scoring above 70% shall be engaged depending on their availability to carry the assignments.
9. Prospective Consultant firms are required collect the Terms of Reference from the Secretary TPDC Tender Board, Tanzania Petroleum Development Corporation, Benjamin William Mkapa Towers, Tower"A", Azikiwe/Jamhuri Streets, P.O. Box 2774, Dar-es-Salaam, Room number 609 on the 6TH floor during working days (Monday to Friday) between 9.00 and 16:00 hours.
10. Any request for clarification with regard to this assignment shall be addressed to the undersigned. The Client shall respond to clarifications revived not less than one week before the deadline for submission.

11. Late Expressions of Interest shall not be accepted for evaluation irrespective of the circumstances.

**Managing Director, Tanzania Petroleum Developm Corporation, Benjamin William Mkapa
Towers, Tower "A"**

Azikiwe/Jamhuri Streets, Room No. 401, 4th floor.

P.O. Box 2774, Dar-es-Salaam, Tanzania.

Tel: +255-22 2200103-4, 2200112, Fax: +255-22-2200113.

Email: secretarytenderboard@tpdc.co.tz