
**TREES FOR THE FUTURE
TREES FOR
THE FUTURE INC**

**INVITATION FOR PRE-QUALIFICATIONS FOR SUPPLY OF GOODS AND PROVISION
OF VARIOUS SERVICES
TENDER NO. TH0/001/2025/PO/ 01-17**

1. TREES FOR THE FUTURE INC during the financial year 2025 is intended to establish and manage a prequalification supplier list that will be suitable to supply materials or services to organization, part of the proceeds of the fund will be used to cover eligible payment under the contract for which this Request for information is issued. You are asked to formally apply for the pre-qualification along with profiles and references. It is intending part of the funds will be applied to eligible payments under the contracts for the supply of goods and provision of services for financial year 2025 starting in January 2025.
2. TREES FOR THE FUTURE INC invites applications for Pre-Qualifications from the eligible, highly competent and experienced Suppliers and Service Providers under the listed categories.
3. The Selection and final short listing of suppliers and service providers will be conducted through the Competitive and open Tendering Procedures as specified in the TREES FOR THE FUTURE INC Procurement Policy and Procedures. Shortlisted suppliers and service providers will be invited to quote under competitive procedures each time when TREES FOR THE FUTURE INC will be in need of the specified services and goods.
4. The selection Criteria shall involve Legal registration/compliance and Capabilities.
 - a) Company/ Business Legal Registration/Compliance
 - i. Possession of business registration certificates. 555534
 - ii. Submission of business license, company certificate of incorporation, (if any) Tax Identification Number (TIN) and TRA Clearance,
 - iii. Current physical location which will be inspected for verification.
 - iv. Proof of EFD receipts.
 - v. Company/business profile.
 - b) Company/Firm/ business Capabilities
 - i. The business must have not less than three years' experience in the relevant field. (provide evidence like 3 years business licenses).
 - ii. Ability to carry out the assignment.
 - iii. Financial Capability (submit the latest Five months bank statements) iv. Demonstrate capability in terms of tools & equipment, skills and technology as per requirement in respective categories if applicable.

Please note that in assessing the submissions, consideration will be given to the firm with ability to meet above (b) requirements and including Legal Registration/Compliance and Business Capabilities, signed Tanzania Revenue Clearance and TIN,). Eligible and qualified Bidders with demonstrated experience and excellent track record in similar assignments will be considered for prequalification. of

5. In case of any further clarification required, the interested qualified firm may obtain information from the office from 00A.M to 4: 00P.M hours Monday to Friday except on public holidays. TREES FOR THE FUTURE INC will respond to the quest for clarifications received within Five (5) days prior to the deadline for submission of application.
6. The pre-qualification is of (17) lots and each lot are independent and independent application is required, Suppliers and service providers may apply for a single lot, multiple lots or all (17) lots and pre-qualification will be on lot basis as follows:

SN	TENDER NUMBER	DESCRIPTION
1	THO-TFTF/001/2025/P0/01	Provision of Design and Printing Services (T-shirts, Banners, Caps & Brochures.
2	THO - TFTF/001/2025/P0/02	Supply of ICT Equipment (Photocopier, Printers, Computers & Accessories)
3	THO - TFTF/001/2025/PQ/03	Provision of Security Services
4	THO-TFTF/001/2025/P0/04	Provision of Motorcycle & vehicles Services.
5	THO - TFTF/001/2025/P0/05	Provision of Internet Services
6	THO - TFTF/001/2025/P0/06	Supply of Safety & protective gears (gumboots, safety boots, Hemet, Motorcycle gloves, raincoats, Jackets)
7	THO - TFTF/001/2025/P0/07	Supply of General Office Stationery & Printing farmers work book.
8	THO - TFTF/001/2025/P0/08	Supply of Office Furniture & Fitting
9	THO- TFTF/001/2025/P0/09	Supply of Polythene tubes
10	THO - TFTF/001/2025/P0/10	Supply of Motorcycle Spare parts TVS & BOXER
11	THO - TFTF/001/2025/P0/11	Supply of Tools (Spades, Rakes, Wheelbarrow, Pruning shears, watering cane, empty plastic drums
12	THO-TFTF/001/2025/P0/12	Supply of Motorcycles (TVS & BOXER)
13	THO-TFTF/001/2025/P0/13	Supply of Computer Software and Licenses
14	THO-TFTF/001/2025/P0/14	Supply of Fruits seeds (Papaya seeds & Citrus seeds& passion seeds.
15	THO - TFTF/001/2025/P0/15	Supply of Vegetable seeds (Tomato, Onion, Chinese, Amaranthus, Beetroot, Cabbage, Swisschard, Carrot, Sweet pepper & cucumber
16	THO - TFTF/001/2025/PQ/16	Supply of fuel in Magu, Busega, Bariadi, Tabora: Mwanza
17	THO-TFTF/001/2025/P0/17	Provision of air ticketing services.

7. The deadline for submission of the applications will be at 10:00 hours on Wednesday 29th January, 2025 and applications received will be opened promptly thereafter and in the presence of tenderers' representatives who may opt to attend the opening ceremony at TREES FOR THE FUTURE Office.

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8. The applications must be written in English, in a sealed envelope containing 3 copies 1 original and 2 copies and delivered by hand to the Country Finance and Operations, TREES FOR THE FUTURE INC Singidani Complex Building 2nd floor P.O. Box 1624 Singida. The outer cover shall be clearly marked: Pre- qualification for supply of Goods and Provision of Services for the financial year 2025 and the inside documents should clearly indicate the Lot/Lots Number applied for.
 9. Late Tenders, Portion of Tenders, Electronic Tenders, Tenders not received, Tenders not opened and not read out in public at the tender opening ceremony shall not be accepted for evaluation irrespective of the circumstances.
 10. The submitted proposals must be delivered in sealed envelopes not later than 29th January 2025 the following address.

Finance and Operation Manager
TREES FOR THE FUTURE INC
NHC Singidani Complex building 2nd floor,
P.O. Box 1624 Singida Tanzania.

**COUNTRY FINANCE & OPERATIONS.
TREES FOR THE FUTURE INC.**