



TANZANIA
**Improving the human
condition**

Invitation to Tender
ITT/CIHEBTZ/NOV/2024/001

Prequalification of Suppliers & Setup of Framework Agreements 2025/2027

Background

Center for International Health, Education and Biosecurity Tanzania (CIHEB-Tanzania) is a local NGO formed out of the University of Maryland Baltimore's (UMB) Tanzania programs as an affiliate of UMB and currently as an independent local organization.

CIHEB Tanzania intends to conduct prequalification thereafter set up Framework Agreements (FWAs) with different suppliers (goods and services). Applications are therefore invited from eligible, competent, and qualified suppliers and service providers (including current suppliers/service providers) to apply for pre-qualification for supply of goods and Services for its operation areas in Zanzibar, Dares salaam, Mwanza, Simiyu, Mara, Dodoma, Arusha, Kilimanjaro, Tanga, Kagera, Kigoma, Katavi, Rukwa, Mbeya, Njombe, Ruvuma and Mtwara for a period of 2 years under the following categories:

Lot Number and Description of Goods/Services	
Lot No. 1	Supply of various Office Stationeries and consumables (cartridges, etc)
Lot No. 2	Supply and Printing of Books and Training materials (brochures, booklets, etc)
Lot No. 3	Supply and printing of various promotional materials T-shirts, Caps, Banners, etc).
Lot No. 4	Provision of air ticketing (local flights and International)
Lot No. 5	Provision of courier services and Transport services (within Tanzania)
Lot No. 6	Provision of Car hire/Rental Services
Lot No. 7	Provision of Service and Maintenance of Motor vehicles Maintenance
Lot No. 8	ICT Equipment (Computers, Tablets, UPS, Printers, Projectors, Professional Cameras and other Peripherals.
Lot No. 9	Provision of auction services/Disposal of assets
Lot No. 10	Creative works (photography, audio, graphics & advertisements on electronic media
Lot No. 11	Provision of Event Management Services, Team building Facilitators/Consultants
Lot No. 12	Supply of office Furniture and Fittings
Lot No. 13	Generator Repair and Maintenance
Lot No. 14	Car Tracking System
Lot No. 15	Specialized works-Electrical repair and maintenance
Lot No. 16	Specialized works- Plumbing works

Lot No. 17	Specialized works- Provision of Servicing and Maintenances of Air conditioners
Lot No. 18	Provision of catering services/food vendors (Meals for meetings/events, etc)
Lot No. 19	Supply of Brand-New Motor Vehicles
Lot No. 20	Supply, repair, servicing & Maintenance of Fire extinguishers, Fire Alarm and all Fire related equipment
Lot No. 21	Vehicle Tyres
Lot No. 22	Office Fumigation Services
Lot No. 23	Fuel-pre-paid services
Lot No. 24	Professional and performance training services for staff

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Interested parties are invited to submit their Complete Pre-qualification documents/proposal detailing the services, goods, and work they can provide, along with a comprehensive business profile and all legal and Tax supporting documents. The application should show at least two similar previous assignments performed and/or attaching reference letters from previous assignments.

All submissions should be sent to: info@cihebtanzania.org and marked "Prequalification of Suppliers" and the Lot Number applied for." No later than 29th November 2024 at 2.00pm (1400hrs).

Only short-listed or selected parties will be notified by email within three (3) weeks of the date of closure of applications for any future tenders and procurement activities. In case the applicant is not contacted by CIHEB-Tanzania eight (8) weeks after the closing date, your application should be considered as unsuccessful. NO separate or individual communication shall be made by CIHEB Tanzania.

CIHEB Tanzania might conduct a due diligence exercise for the shortlisted/prequalified suppliers which will also include site visit if necessary.

Any bid submitted after the indicated time will not be accepted.