

**BANK OF AFRICA
BMCE GROUP**

**REQUEST FOR PROPOSAL
SUPPLIES AND NON-CONSULTANCY SERVICES**

SN	SERVICE TYPE
1	ELECTRICAL SERVICES
2	GENERATOR SERVICE AND MAINTENANCE
3	FUEL SUPPLY SERVICES
4	UPS PREVENTIVE MAINTENANCE AND SERVICE
5	STORE MANAGEMENT SYSTEM
6	MARKETING AND ADVERTISING AGENCY
7	PRINTING OF BANK FORMS
8	AC SERVICES AND MAINTENANCE
9	BUILDING CONTRACTORS
10	FUMIGATION SERVICES
11	PHYSICAL SECURITY SERVICES
12	SECURITY SYSTEM INSTALLATIONS
13	ASSORTED STATIONERIES
14	FURNITURE SUPPLY
15	FIXTURE AND FITTING SERVICES
16	LEGAL SERVICES
17	ALARM SYSTEM MAINTENANCE
18	FIRE EXTINGUISHER MAINTENANCE
19	CIT SERVICES
20	INVESTIGATION SERVICES
21	SOFTWARE MAINTENANCE SERVICES
22	AUCTIONEER AND DEBT COLLECTION
23	COLLATERAL MANAGEMENT SERVICES
24	WEBSITE HOSTING AND MAINTENANCE
25	PAINTING WORKS
26	EVENTS MANAGEMENT
27	AUDIT SERVICES
28	TRAINING AND TEAM BUILDING
29	CATERING SERVICES
30	LOGISTICS SERVICES
31	SERVER MAINTENANCE
32	CAR TRACKING SERVICES
33	BUILDING CONSULTANCY FIRMS/ARCHTECTURAL AND INTERIOR DESIGNS
34	BUILDING CONSULTANCY FIRMS/QUANTITY SURVEYORS
35	BUILDING BRANDING
36	INSURANCE BROKER SERVICES

37	VALUATION SERVICES
38	EXTERNANL LAWYERS
39	TAX CONSULTANCY SERVICES
40	FIXED ASSET REGISTER
41	EMPLOYEE VERIFICATION SERVICES
42	LAWYERS/LITIGATION SERVICES
43	CLEARING AND FORWARDING SERVICES
44	COURIER SERVICES
45	CLEANING SERVICES
46	NOTE COUNTING MACHINE SUPPLY AND MAINTENANCE
47	AUTOMATED CASH DEPOSITOR MACHINE
48	MOBILE BANKING SERVICES (APP & USSD)
49	NETWOKR AND SYSTEM MONITORING TOOLS
50	PENETRATION TEST AND VULNERABILITY ASSESSMENT SERVICES ON CIT INFRASTRUCTURE
51	ATM MACHINE PREVENTIVE MAINTENANCE AND PARTS ACQUISITION
52	NETWORK, SEVER, COMPUTER AND HARDWARE PARTS SUPPLY
53	VIRTUAL PLATFORM VIMWARELICENSES
54	LEASE OF ENDPOINTS (COMPUTERS, PRINTERS AND LAPTOPS)
55	BOATZ WEBSITE HOSTING & MANAGEMENT
56	CHEQUE VERIFIERS AND CHEQUE SCANNERS
57	CISCO SMARTNET SERVICES
58	INTERNET AND BRANCH CONNECTIVITY SERVICES
59	ORACLE PREMIER SUPPORT
60	DATA CO-LOCATION SERVICES
61	FOREX RATE DISPLAY
62	HELP DESK SYSTEM SOFTWARE SERVICES
63	INTERNET BANKING SERVICES
64	MICROSOFT APPLICATION SERVICES
65	PREVENTIVE MAINTENANCE FOR VIRTUAL SERVERS, STAND ALONE SERVERS, UPS, CCTV AND END POINTS
66	SECURITY RELATED LICENCES (EG. INTRUSION PROTECTION SYSTEM (IPS) LICENSE, ANTI MALWARE PROTECTIONS (AMP) LICENSE AND URL FILTERING LICENSE
67	SECURITY SYSTEM INSTALLATION AT DATA CENTRE (ALARMS, FIRESUPPRESSION, DOOR ACCESS, CAMERAS)
68	DATA CENTRE SERVICES AND MAINTENANCE
69	SWIFT ANTI-MONEY LAUNDERING SERVICES
70	SWIFT ATTESTATION/SWIFT AUDIT
71	SWIFY GATEWAY/BUREAU/MESSENGER SERVICES
72	TISS TRANSFERS INTERGRATION VIA SWIFT BUREAU
73	VOICE OVER IP (VOIP) SIP TRUNK SERVICES
74	VOICE OVER IP TELEPHONE SYSTEM SUPPORT & ACQUISITION SERVICE
75	SOFTWARE DEVELOPMENT AND AUTOMATION SERVICES

76	GARAGE AND VEHICLE MAINTENANCE
77	VEHICLE HIRING
78	TRAVEL AGENT SERVICES
79	REFRESHMENT ITEMS (SUGAR, COFFEE, TEA BAGS, MILLO, CASHEWNUTS, SWEETS, PRINGLES, TOMATO SAUCES ETC)
80	BANK SAFE AND ATM SAFE SERVICES AND MAINTENANCE
81	STRONG ROOM DOOR, MULTLOCK DOOR AND FIREPROOFF CABINET SERVICES AND MAINTENANCE
82	AIR CONDITIONER SERVICES AND MAINTENANCE
83	SUPPLY OF ELECTRONIC EQUIPMENTS (LAPTOPS, DESKTOPS, PRINTERS, COPIER MACHINES, SHREDDERS, MOBILE PHONES, FRIDGERS, WATER DISPENSORS, AIR CONDITIONERS

Bank of Africa Tanzania Ltd is a Private Commercial Bank operating in Tanzania serving Corporate, SME and Retail customers. It began operations in Tanzania in June 2007 and currently has a network of eighteen (18) branches covering nine (9) in Dares Salaam and nine (9) es regional branches in Arusha, Mwanza, Mbeya, Mtwara, Morogoro, Moshi, Kahama, Dodoma and Zanzibar.

1. All Applicants who meet requirements and are capable to provide services must submit the following information:

- i. Experience in similar assignments.
- ii. Experience in working with Financial Institutions it.
- iii. At least 2 (two) reference letters from past and current clientele with contact details
- iv. All business registration and other related documents that is, Company profile, a valid business License, Memorandum of Articles and Associations/Partnership Deed and any specialized certification related to services applied for, Tax clearance.
- v. Environmental protection policy/statement.
- vi. Business continuity plan.

2. Selection shall be in accordance with the International Competitive Selection n procedures set out in the Public Procurement Act 2011 and Public Procurement Regulations of 2013.

3. Applications for pre- qualification should be submitted in physical sealed envelopes only and delivered to the address below by or before 3.00pm on Saturday, 15th February 2025; and be clearly marked e.g. APPLICATION FOR "SERVICE" ["Applicant, 20 insert description of services provided only "]

All applications should be addressed to:

**THE MANAGING DIRECTOR
BANK OF AFRICA TANZANIA
OHIO STREET KIVUKONI FRONT
P.O.BOX 3054, DAR ES SALAAM.**