

**Danish
Refugee
Council (DR)**

TENDER NOTICE

Tender for **Establishments of framework Agreements and Prequalification of Suppliers for year 2025-2027**

Established in 1956, the Danish Refugee Council (DR) is a prominent international NGO specializing forced displacement. With operations in 40 countries, • workforce of 9,000 employees, and support from 7,500 volunteers, DRC is committed to providing protection, advocacy, and sustainable solutions for displaced individuals and affected communities. Since 2015, DRC has been active in Tanzania, implementing refugee response programs in Nduta, Mtendeli, and Nyarugusu camps, with offices in Kibondo, Kasulu, and a country office in Dares Salaam. In Burundi, operations commenced in October 2018, managed from Bujumbura under the oversight of the Tanzania Country Program, driven by the vision of ensuring a dignified life for all.

DR Tanzania is seeking establish framework agreements and Prequalification of Suppliers for the following categories for the year 2025-2027.

Framework Agreement and Prequalification of Suppliers details/notification period.

Framework Agreement Categories for Year 2025-2027		
Framework Agreement No.	Product & Service Categories	Location
DRC-FWA-25-01	Provision of Hotel Conference Facilities & Accommodation	Kasulu/kibondo/Dares Salaam/Kigoma
DRC-FWA-25-02	Provision of Outside Catering Services	Kasulu/kibondo Kasulu/kibondo
DRC-FWA-25-03	Supply & Delivery of General Household Items	Kasulu/kibondo Kasulu/kibondo
DRC-FWA-25-04	Supply of Bottled Drinking Water	Kasulu/kibondo
DRC-FWA-25-05	Supply of Fuel, Lubricants, Oil & Gas	Dar es Salaam
DRC-FWA-25-06	Provision of Maintenance Services for Printers, Computers, projectors, photocopiers, Telephone, PABX, IT and Accessories	Location
DRC-FWA-25-07	Provision of Air Travel Management Services - Flight Ticketing	Kasulu/kibondo/Dares Salaam/Kigoma
Prequalification of Suppliers Categories for year 2025-2027		
Category Number	Product & Service Categories	Location
DRC-PO-25-01	Provision of Design & Supply of Branded Promotional Materials (Visibility Items)	Kasulu/kibondo

DRC-PO-25-02	Supply & Delivery of General Household Items	Kasulu/kibondo
DRC-PO-25-03	Supply & Delivery of General Office Stationary	Kasulu/kibondo
DRC-PO-25-04	Supply & Delivery of Relief Items (NFI & Dignity Kits)	Kasulu/kibondo
DRC-PO-25-05	Supply of Agricultural Products, tools and Seeds	Kasulu/kibondo
DRC-PO-25-06	Supply of Hardware Equipment, tools & Building Materials	Kasulu/kibondo
DRC-PO-25-07	Supply of Medical & Non-Medical Products & Equipment	Kasulu/kibondo
DRC-PO-25-08	Supply of Motor vehicles & Spare Parts	Kasulu/kibondo
DRC-PO-25-09	Supply of Motorcycle, Tricycle and Spare Parts	Kasulu/kibondo
DRC-PO-25-10	Supply of General Mechanical Equipment & Spare Parts	Kasulu/kibondo
DRC-PO-25-11	Supply of ICT products & Equipment	Kasulu/kibondo
DRC-PO-25-12	Supply & Delivery of Office furniture and Fittings	Kasulu/kibondo
DRC-PO-25-13	Supply of Electrical, Electronics, Solar Products & Equipment and Accessories	Kasulu/kibondo
DRC-PO-25-14	Provision of Hotel Conference Facilities & Accommodation	Kasulu/kibondo/Dar es Salaam
DRC-PO-25-15	Provision of Outside Catering Services	Kasulu/kibondo
DRC-PO-25-16	Provision of Vehicle Renting & Taxi Services	Kasulu/kibondo/Dar es Salaam
DRC-PO-25-17	Provision of Vehicle Maintenance & Repair Services (Garage Services)	Kasulu/kibondo
DRC-PO-25-18	Provision of Sanitary Bins and Disposal Services	Kasulu/kibondo
DRC-PO-25-19	Provision of Garbage Collection & Electronic Waste Management Services	Kasulu/kibondo
DRC-PO-25-20	Provision of Generator Maintenance & Repair Services	Kasulu/kibondo
DRC-PO-25-21	Provision of Cleaning and Gardening Services	Kasulu/kibondo

Interested bidders may obtain the bidding documents by emailing procurement.tza@drc.ngo with the subject line "Framework Agreement 2025-2027" for those applying for framework agreements or "Prequalification Documents 2025-2027" for those seeking prequalification as suppliers with DRC. Alternatively, the documents can be collected in person from the Danish Refugee Council Office in Kibondo or Kasulu between March 21, 2025, and March 26, 2025, during official working hours (8:00 AM - 4:30 PM) at the following addresses:

- Kibondo: Old IRC Road Area

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- Kasulu: Juhudi Street, Murusi, near Hinyuye Dispensary

When submitting tenders, bidders must include the "Name and Number of Category" in the subject line of their email. All qualified bidders are encouraged to apply. All bid documents must be submitted electronically to tender.tza@drc.ngo Details regarding the tender submission for the Framework Agreement, along with other terms and conditions, are outlined in the tender documents.

The submission deadlines are as follows:

- **Framework Agreement: March 26, 2025, by 5:00 PM EAT**
- **Supplier Prequalification: April 9, 2025, by 5:00PM EAT**

Danish Refugee Council reserves the right to reject any tender documents during the process and to cancel the tender process in part or wholly without assigning and/or giving reason(s) for its decisions. Danish Refugee Council DOES NOT charge any application fee for the tender documents.